

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON WEDNESDAY
10TH MAY 2023 HELD AT MASTLEBRIDGE COMMUNITY HALL AT 7.00PM**

PRESENT: Cllr R Riggle (Chair)
Cllr B Evans
Cllr H Dyer
Cllr Mrs J Lloyd
Cllr P Roberts

APOLOGIES: Cllr S Thomas

The clerk was in attendance (Jane Clark)

51/23 DECLARATIONS OF INTEREST

Cllr H Dyer declared an interest in planning application **23/0018/PA**.

52/23 CHAIRMAN'S ANNOUNCEMENTS

Members had attended the recent Community Liaison Meeting at Dragon LNG and had discussed the proposed wind turbines. No representatives from Egnedol or Weir Farm were present but there was a report from VPot. Dragon LNG are planning to erect three more turbines and will offer bursaries for young people interested in a career in this industry and will help with energy costs for residents within the PIZ. Pembrokeshire College have already requested a donation.

53/23 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 14th March were proposed and seconded. They were agreed as a true record, apart from adding the name of the local resident, Maureen Davies, to the list of those present.

54/23 MATTERS ARISING

The following matters were raised:

- a) Minute 37/23a) The Clerk will persevere in trying to make contact with Sean Tilling.
- b) Minute 37/23 b) PCC have advised that they will take no action with the tree on Honeyborough Green as it poses no threat to the public.
- c) Minute 37/23d) The Clerk will add the new lettering to the No Horses sign before the next meeting.
- d) Minute 37/23 f) No maintenance work has been carried out on the phone boxes as yet. The Clerk will follow up with Mr Smith.
- e) Minute 37/23 h) A local resident had come forward to maintain the planters on the railings at Hazelbeach and they had been planted up.

- f) Minute 41/23 The clerk will obtain figures of children between 4 and 18 years in connection with ordering Coronation Mugs.

55/23 REPRESENTATIONS BY PUBLIC

There were no members of the public present.

56/23 UPDATE ON ACCCOUNTS TO 31ST MARCH 2023

- a) Bank Account Reconciliations Summary showing a balance of £8,502.82 in the Current Acct, £19,659.22 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £29,299.44 (gross) and expenditure of £16,837.72 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The balance of all accounts carried forward as of 31st March is £38,108.66 and it was agreed that the sum of £14,000 be earmarked for Waterston play park, £8,000 for elections and £5,000 for play parks.

RESOLVED: **That the above information be accepted.**

57/23 UPDATE ON ACCOUNTS TO 30TH APRIL 2023

- a) Bank account reconciliations summary showing a balance of £5,881.44 in the Current Acct, £24,122 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £4,602.60 (gross) and expenditure of £5,302.88 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the above financial information be accepted.**

58/23 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- | | |
|---|-----------|
| a) Mrs J Clark May salary | £231.80 |
| b) PAYE for May | £57.03 |
| c) Zurich Insurance – premium for 2023-24 | £2,195.98 |
| d) Audit Wales – audit fee for full audit 2021-22 | £1,000 |
| e) P& K fee for registration of land in our ownership | £144.00 |
| f) Hazelbeach Mission Hall Coronation Party | £150.00 |
| g) Mastlebridge Village Hall Coronation Party | £150.00 |

59/23

PURCHASE OF NEW DEFIBRILLATOR

Members were considering the purchase of a new defibrillator which would be located on Church Road near or close to St Tudwal's Church. The Clerk was asked to contact Rev Alan Chadwick to seek permission for this. If he was in agreement, the defibrillator to be ordered as soon as possible.

RESOLVED: That Rev Alan Chadwick be asked for permission to install a defibrillator on or near St Tudwal's Church and if permission is granted then the defibrillator be ordered at the earliest opportunity.

60/23

PLAY PARK INSPECTION REPORTS FOR APRIL

The play area inspections for April were discussed and the following matters agreed:

1. Waterston – there were no matters requiring urgent attention.
2. Jordanston:
 - a) Bench 1 to be replaced and picnic table to be installed.
 - b) Cllr P Roberts advised that he wished to purchase a memorial plaque to be fixed to the new bench for Brian Griffiths of Jordanston who had recently passed away.
 - c) Obtain quotes for a replacement Spring Rocker.
 - d) Cllr P Roberts to replace the rotten slat on the multi-play unit.
 - e) The rotten wood on the aerial slide platform to be replaced by Cllr P Roberts.
 - f) Obtain quote for replacement of safety surfacing underneath the swings.
 - g) Obtain quotes for dismantling and checking of swings and aerial slide.
3. Hazelbank:
 - a) Obtain quote for repairs to middle support of cradle seat.
 - a) Obtain quote for safety surfacing underneath swings and check if they were dismantled last year.
 - b) Obtain advice from ROSPA as to what happens if the swings are too corroded to be dismantled and inspected.

RESOLVED: That the above matters be actioned as soon as possible.

61/23

REVIEW OF INTERNAL AUDIT FOR 2023

Agreed that this be carried out at the June meeting.

62/23

TO CONFIRM REINVESTMENT OF FUNDS IN UNITED TRUST BANK

UTB had requested instructions for the re-investment of funds for the future. It was agreed to re-invest the total maturing balance of £10,894.92 in a Business 1 Year Bond with an interest rate of 3.9%. The interest at maturity on 20th April 2023 was £139.82.

RESOLVED: That the total maturing balance of £10,894.92 be re-invested in a Business 1 Year Bond with an interest rate of 3.9%.

63/23 **RENEWAL OF INSURANCE FOR 2023-24**

Zurich Municipal had invited Council to renew its insurance policy at a cost of £2,195.98 which included the play equipment at Waterston which had not previously been covered. This was agreed.

RESOLVED: That the insurance be renewed with Zurich Municipal at a cost of £2,195.98.

64/23 **PLANNING APPLICATIONS**

The following planning applications were considered:

a) 23/0067/PA: Proposed two detached houses at The Paddock, Main Road, Waterston, SA73 1DP. b) 22/1169/PA: Application to retain balcony with alternative screen wall and glass balustrade at 4 Hazelbeach Road, Llanstadwell c) 22/1176/PA: Barn conversion to create a single dwelling house at Shipping Farm, Rosemarket, SA73 1JE d) 23/0018/PA: Removal of conservatory/garden room and replacement with single storey extension with solid roof and below existing ground level storage space at Nut House, 10 Hazelbank, Llanstadwell SA73

RESOLVED: That all the above planning applications be supported.

65/23 **TO CONSIDER THE FINAL LEASE ON THE PUBLIC CONVENIENCES AT HAZELBEACH**

The final lease for the public conveniences had been forwarded by Price & Kelway Solicitors to Members to read, agree and sign. Members agreed with the contents of the lease, and it was duly signed by the Clerk and the Chairman. Cllr H Dyer requested sight of the Asbestos Report on the building before delivering the signed lease to the solicitor and this was agreed.

RESOLVED: That the lease be agreed with and signed but that a copy of the Asbestos Report be obtained before delivering the signed lease to the solicitor.

66/23 **CORRESPONDENCE**

The following correspondence had been received:

- a) Llangollen Int Music Eisteddfod – request for donation – no action.
- b) Macmillan Cancer Support Pembrokeshire – donation request - £50.00 donation.
- c) Thanks for 20mph – update – noted.

- d) PCC – Advice for Councils following power outages & emergency plans. – noted.
- e) Letter of thanks from Mastlebridge Village Hall Committee – noted.
- f) OVW Training Dates for May. – noted.
- g) PC Neil Lees Fflecsi Bus Service – noted.
- h) Letter of thanks from Hazelbeach Mission Hall Committee for donation – noted.
- i) Barton Willmore – Proposed development on land South of Dragon LNG for three wind turbines – agreed to support this application. (Cllr B Evans declared an interest in this matter.)

It was agreed that the two donations for Coronation Parties be changed from the S137 budget heading to the Community Improvements budget.

67/23

ANY OTHER INFORMATION

The following matter was raised:

- a) Cllr P Roberts requested that six 'No Dog Fouling' signs be ordered for various locations within the community.

68/23

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 13th June 2023 at 7.00pm at Mastlebridge Community Hall.

The meeting closed at 9.05pm

Signed..... Chair.....date

Signed.....Clerk.